

# Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

## ● FIVE STEPS TO SAFER WORKING TOGETHER ●

- ✔ We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
- ✔ We have **cleaning, handwashing and hygiene procedures** in line with guidance
- ✔ We have taken all reasonable steps to **help people work from home**
- ✔ We have taken all reasonable steps to **maintain a 2m distance** in the workplace
- ✔ Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**

Employer URM (UK) Limited Date 18 May 2020

Who to contact: Paul Hanks, 07712 490396